

# ACOS

## Meeting Notes: March 14th, 2012

*Meeting began at 10:15 am on March 14<sup>th</sup>, 2012, in the Quest portable at Hidden Creek Elementary School.*

### **Present:**

Maureen, Trina, Joanne, Tracy, Janet

Maureen passed out the Meeting Agenda and asked if there were any questions/comments about the February 8<sup>th</sup> Meeting Minutes. No revisions were suggested.

### **Topics:**

- ACOS Website
  - Reviewed the progress of the website.
- Parent Academy 2012
  - Discussed Event Financing.
  - Confirmed Guest Speakers:
    - Nathan Levy: Critical Thinking/Language Arts
    - Laura Tucker: Science Help at Home
    - Larry Davis: Social/Emotional Strategies
  - Registration for Parent Academy must be done using the hard copy.
  - SKSD Elementary and Jr. High students will receive Parent Academy flyers/registration forms.
  - Discussed setup of Parent Academy; will depend on the turnout.
  - Designated Parent Academy volunteer areas of responsibility.
  - Marina Games is confirmed as a vendor for the event.
  - Parent Academy is designated a South Kitsap School District function.
  - ACOS Group will meet the week before Parent Academy to finalize the event plan; will discuss which rooms/tables/chairs to use for the event.
  - Will have a custodian working on the day of the event.
  - Discussed Food and Beverages to be provided at Parent Academy.
  - Discussed advertising for Parent Academy:
    - Take-home flyers sent out by Friday; post flyers at various sites in community
    - Signs for Book Fairs
    - Check marquee schedule for possible Parent Academy advertisement
    - Contact PTSO at each school and inform South Kitsap PTSA Council meeting
    - Will try to get a blurb about Parent Academy included in SKSD's District News
    - Ask schools to post signs
    - Newspaper advertisement
  - Need directional signs to put out the day of the Parent Academy event.
- Quest Nominations
  - Received 350 nominations; an increase of about 150.
- Brain Power Bins
  - The bins are finished and have been delivered to schools within the district.
  - Discussed how the bins are being distributed at each school.
  - Bins can be considered successful if 40% are using them regularly.

*Meeting Notes: March 14<sup>th</sup>, 2012 (page 2)*

- Discussed the possibility of scanning Brain Power Bin masters and storing in SKSD's shared hard drive.
- Advertising ACOS
  - Will provide information about ACOS at Parent Academy event.
  - Will set up an ACOS booth at SKSD's annual "Back to School" event.

**Actions Taken During Meeting:** Collated Parent Academy Flyers (before and after meeting).

**Future Actions Agreed Upon:**

- Modified flyer sent out to group.
- Group will communicate additional ideas about Parent Academy via email.
- Solicit coffee donation from Tully's.
- Price food at Costco.
- Contact the newspaper.
- Group members will deliver flyers to assigned schools, and print/post additional signs at schools and around town.

**Next meeting:**

April 11th, 9:45 am, in the Quest portable of Hidden Creek Elementary School

*Meeting adjourned at 11:15 am.*

*Notes recorded by Janet*